

Dear Parents/Guardians,

## Information and Data collection

As a part of the community we are always trying to ensure that all information is passed quickly and efficiently. One of today's methods is obviously email, we will be investigating SMS for priority messages and would welcome your comments as to whether it would be an effective method of communication.

The section below is for you to use to update our email and to collate your thoughts and suggestions regarding communication methods the School uses.

Please fill in the form below if you wish the school to send email information to your account.

If you do not wish to have email correspondence with the school please indicate your preferred choice of communication.

Please return these forms to reception, thank you.

Yours sincerely,

Peter Hodge BEd, DipHE, MSc, MBA, MACE, FRSA  
Principal

Family Name	Student Name	Year Level

Email Address – Please use capital letters

Name	@	First section	.	Second section	.	Third section (if required)
	@		.		.	
	@		.		.	

## Which other methods of communication would you prefer?

Method of contact	Preferred Communication (Please number or tick)
Letter Only to student	
Letter Only by post	
Letter Only to student and by post	
SMS – for important messages	
SMS – for all messages	
Notice Boards inside School	
Notice Boards outside School	
Other – Please note any other method that you would like the School to use	

