

5<sup>th</sup> May, 2008

## 2008-2009 School Fees and Registration

Were Due Tuesday 22<sup>nd</sup> April

We have received deposits from many families but would like to encourage those that have not paid to please do so as soon as possible. We have a growing waiting list of new applicants for the upcoming academic year with some Year Levels already over subscribed.

I understand that the fee increase, which is still at the Ministry of Education, may be making some families nervous, to this end the School has stated that the deposit is refundable this Term and during Term One of next academic year based on individual circumstances.

To allow adequate preparation of the necessary documentation and plan for 2008-2009 class lists, School Administration requires **notification in writing** by Sunday 11<sup>th</sup> May, should you anticipate withdrawing your child or children at the end of this academic year.

The letter should clearly detail:

- the name of your child
- their respective class and year group
- the reason for leaving
- the last day of attendance
- details of where their education will be continued so that necessary documentation can be created

To reserve a place for a currently enrolled student in the next academic year all outstanding fees must have been paid and a deposit of AED 2000 is required for each child by Sunday 11<sup>th</sup> May. This amount will be deducted from the Term One's fees when the School recommences in September, 2008.

***Please note that where the required deposit is not paid for a currently enrolled student, the place will not be reserved and preference to places will be given to students who are on the waiting list. Currently enrolled students will not be permitted to progress to the next academic year unless all outstanding School fees are paid.***

Yours sincerely,

Peter Hodge  
Principal